



STATE OF WASHINGTON


DEPARTMENT OF COMMERCE

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TO: Executive Directors
Weatherization Program Coordinators
Weatherization Program Fiscal Directors

FROM: Michael Furze, Managing Director 
Housing Improvements & Preservation Unit

SUBJECT: Policy Memo 15-06
Costs Used in Energy Audits: TREAT, Priority List, and PL CALC

On July 1, 2015 the Weatherization (Wx) Program implemented a revised Priority List (PL) and a PL calculation sheet (PL CALC). This Policy Memo adjusts the allowable costs for use with both Energy Audits: TREAT and PL, adjusts the costs used to calculate the Wx Related Repair (WRR) allowance in PL CALC, and publishes the Statewide Average Cost table for use with PL CALC.

1. **Policy 5.2.4 Priority List:** Local agencies (LAs) do not input their specific fuel costs to show compliance with the PL. Also, as an exception to using local material and labor costs in PL CALC, LAs may use the Statewide Average Costs. See #4 below.
2. **Policy 5.2.5 TREAT:** Local agencies must calculate and maintain their Wx costs for materials, labor, and fuels annually.
3. **Exhibit 5.1A(1) PL CALC - Site Built** and **Exhibit 5.1A(2) PL CALC - Mobile Homes:** Created a new column for Matchmaker (MM) Repair Cost separating it from Leveraged funds. The cost of Wx Measures (WxM) and Leveraged funds are used in calculating the Wx Related Repair (WRR) allowance. Monies spent on MM Repair are not subject to the SIR requirement and are not included in this calculation.
4. **Exhibit 5.1A(6) Statewide Average Costs:** Publishing the Site Built and Mobile Home Statewide Average Costs used in the PL development. LAs may use the Statewide Average Costs as an exception to using local material and labor costs in PL CALC.

This Policy Memo (PM) is available on [Commerce's SharePoint site](#). If you have questions, comments, or suggestions, please contact Judith Darst at (360) 725-2954 or judith.darst@commerce.wa.gov.

Attachments (5)

[Policy 5.2.4 Priority List](#)

[Policy 5.2.5 TREAT](#)

[Exhibit 5.1A\(1\) PL CALC - Site Built](#)

[Exhibit 5.1A\(2\) PL CALC - Mobile Homes](#)

[Exhibit 5.1A\(6\) Statewide Average Costs](#)